

# 2023 ANNUAL CORNWALL FALL FESTIVAL



[www.cornwallchamber.org](http://www.cornwallchamber.org)

I wish to participate in the Fall Festival on Sunday, September 24, 2023. RAIN OR SHINE.

I have enclosed payment for a **Single 10 x 10 Space** per the schedule below:

- Early Bird Special if paid before July 1, 2023; \$125.00 non-members, \$100.00 for members
- After July 1, 2023; \$150.00 non-members, \$125.00 for members.
- No applications or payments will be accepted the day of the event!

COMPANY: \_\_\_\_\_

NAME: \_\_\_\_\_

(Please Print)

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL \_\_\_\_\_

E-MAIL: \_\_\_\_\_

MERCHANDISE DESCRIPTION (Must be specific): \_\_\_\_\_

**Food Vendors: All Food Trucks and vendors applications MUST be in by September 1, 2023. If your equipment is more than 9 feet you will need a second spot.**

What type of food are you selling?

Will you be cooking on site? How?

How is it served?

## FOOD TRUCKS ONLY:

Serving window (Please check one) Drivers Side \_\_\_\_\_ Passengers Side \_\_\_\_\_ Tent \_\_\_\_\_

INCLUDE A PICTURE OF YOUR MERCHANDISE

TAX ID #: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

## **Cornwall Fall Festival 2023**

Dear Applicant,

The Cornwall Fall Festival has evolved from the local merchants having a sidewalk sale to closing down Main Street and filling it with vendors. Last year we had more entertainment than ever! The vendors said they were very successful. This truly is a community event so join us and become part of our community.

### **GENERAL INFORMATION:**

Date: September 24, 2023 Location: Main Street. Cornwall, NY

Time: 10 am – 5 pm (breakdown will not be before 5 pm)

**Food Vendors Setup:** 7 – 7:30 am **Vendor Setup Staggered Between:** 7:30 – 9:30 am (cars must be off the street as soon as you're unloaded)

Space Size: 10' by 10' on pavement/no electricity

Early Fees before July 1, 2023: \$125.00 per space non-members/\$100 per space Chamber members. After July 1, 2023 \$150.00 non-members/\$125.00 members.

Cleanup: All vendors are required to clean-up their area at the end of the day. Vendors must take their own garbage and packing material with them.

All vendors must supply their own tables, chair, tents and display materials. All boxes and packing material must be stored out of sight. Vendors are responsible for keeping their area neat and clean. All vendors are responsible for their own NY Sales Tax number.

Vendors may not rent/sublet their booth space nor may they act as agents or dealers for other craft persons or manufacturers. They may not share booth space with another exhibitor unless the request is made in advance and permission has been given.

Applications must be submitted by August 1st. The completed application packet must include a photo of the items that you sell, your check payable to the "GCCC" (Greater Cornwall Chamber of Commerce), your signed application and your signed Affirmation and Liability Release.

### **AFFIRMATION AND LIABILITY RELEASE**

I, \_\_\_\_\_, hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that neither the Greater Cornwall Chamber of Commerce located in Cornwall, NY, its' members and or officers may be held liable in any way for any occurrence in connection with said event for any harm, injury or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release The Greater Cornwall Chamber of Commerce, its' members and officers from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage or wrongful death arising out of or in the course of my participation in this event.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AFFIRMATION AND RELEASE BY READING IT BEFORE I SIGN IT.

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- \*THE PARTICIPANT FEES COLLECTED WILL BE USED TO OPERATE THE FALL FESTIVAL AND PAY FOR THE COLLECTIVE ADVERTISING IN NEWSPAPERS AND PUBLIC ANNOUNCEMENTS.
- \*FESTIVAL HOURS ARE FROM 10:00 A.M. TO 5:00 P.M. ON SUNDAY, SEPTEMBER 24, 2023 WITH BOOTH SET-UP BETWEEN 7:00 A.M AND 9:00A.M. (CORNWALL POLICE WILL PROHIBIT SET-UP PRIOR TO 7:00 A.M.) CARS MUST BE OFF THE STREET BY 9:30 A.M. VENDORS MUST VACATE THE STREET 6:00 P.M. SHARP!
- \*EARLY APPLICATION DEADLINE IS JULY 1, 2022. MAIN STREET MERCHANTS HAVE THE RIGHT OF FIRST REFUSAL FOR THE SPACE IN FRONT OF THEIR STORE, THEREFORE, IT IS EXTREMELY IMPORTANT THAT YOU RESERVE YOUR SPACE BY THE DEADLINE, AS ALL SPACES WILL BE ASSIGNED AFTER THAT DATE. APPLY BY JUNE 1ST TO RESERVE SPACE FROM PREVIOUS YEAR.
- \*YOU MUST SUBMIT, IN DETAIL, WHAT YOU WILL BE DISPLAYING AT YOUR SPACE. (JUST STATING "CRAFTS", "FOOD", "CLOTHES", ETC. IS NOT ENOUGH INFORMATION AND YOUR APPLICATION MAY BE REJECTED!). YOU MUST ALSO PROVIDE A PICTURE OF YOUR MERCHANDISE! IF YOU WILL BE USING A GENERATOR, YOU MUST NOTE THAT IN THE MERCHANDISE DESCRIPTION SECTION OF THE APPLICATION!!! (NO SILLY STRING, STINK BOMBS, BANG SNAPS OR LIKE PRODUCTS)
- \*VENDORS SELLING FOOD ARE RESPONSIBLE FOR OBTAINING A PERMIT.
- \*ANY VENDORS DEEMED TO BE SELLING "FLEA MARKET" ITEMS WILL BE ASKED TO LEAVE AND WILL NOT BE REFUNDED FOR SPACE.
- \*ONLY FALL FESTIVAL RAFFLE TICKETS ARE PERMITTED TO BE SOLD THAT DAY.**
- \*NO CAMPAIGNING FOR RELIGIOUS OR POLITICAL PURPOSES WILL BE PERMITTED.**
- \*ALL PRODUCTS SOLD MUST BE SOLD AT VENDOR BOOTH, NO SOLICITING OUTSIDE OF BOOTH SPACE.**
- \*THE GREATER CORNWALL CHAMBER OF COMMERCE RESERVES THE RIGHT TO LIMIT EXCESSIVE SPACE REQUIRED TO DISPLAY. IN THE EVENT AN APPLICATION AND/OR REGISTRATION FEE IS RECEIVED AFTER ALL SPACES HAVE BEEN ASSIGNED, THE APPLICATION AND FEE WILL BE RETURNED TO YOU.
- \*AFTER YOUR APPLICATION AND FEE HAVE BEEN RECEIVED AND YOUR SPACE ASSIGNED, YOU WILL RECEIVE AN EMAIL AND ALL NECESSARY INFORMATION REGARDING YOUR SPACE LOCATION ABOUT A WEEK BEFORE THE EVENT.
- \*YOU ARE RESPONSIBLE FOR CLEANING YOUR SPACE. PLEASE!!! THIS HELPS US IN CLEANING UP AFTER THE FESTIVAL.
- \*VENDORS ARE NOT PERMITTED TO SHARE SPACE WITH OTHER VENDORS.

Detach the upper portion and return with your fee.

(We Do Not Accept Cash)

CHECKS ONLY Payable To: **GREATER CORNWALL CHAMBER OF COMMERCE**

MAIL TO:

GREATER CORNWALL CHAMBER OF COMMERCE  
Attention: FALL FESTIVAL  
PO BOX 700  
CORNWALL, NY 12518